

GREEN TOWNSHIP COMMITTEE
APRIL 2, 2018

CALL TO ORDER

Mayor Conkling called the April 2, 2018, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Conkling asked everyone to remain standing in a moment of silence for the recent passing of Mrs. Phoebe Shotwell.

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mrs. Peg Phillips, Mr. Bader Qarmout, Mrs. Ginnie Raffay and Mayor Daniel Conkling

Also present: Mrs. Ursula Leo, Township Attorney; Mr. Mark Zschack, Township Clerk; and Mrs. Patty DeClesis, Deputy Clerk

CONSENT AGENDA:

1. RESOLUTIONS:

- a. Resolution 2018-72 - Summer Recreational Activities
- b. Resolution 2018-73 - Refund Fee for Certified Copies
- c. Resolution 2018-74 - Authorize Refund of Taxes for Disabled Veteran
- d. Resolution 2018-75 - Bills List (03/01/2018 to 03/28/2018)

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Letter Dated March 15, 2018, from Statewide Insurance Fund Regarding 2017 Safety Grant

3. REPORTS: (Acceptance for Filing of the Following)

- a. Trinca Airport Safety Inspection Report - March 11 & 22, 2018
- b. Treasurer's Report – February 28, 2018
- c. Sussex County Division of Health Inspection Report – 02/01/18 to 02/28/18

4. APPLICATIONS: (Approval of the Following)

None

Mrs. Phillips motioned to move the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

DISCUSSIONS: None

OLD BUSINESS: None

NEW BUSINESS:

- a. Minutes ready for approval - March 19, 2018, regular and executive sessions

Motion: Mr. Chirip

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Seconded: Mrs. Phillips
Discussion: None
All were in favor.

b. Resolution 2018-76 - Developer's Escrow Trust (03/01/2018 to 03/28/2018)

Motion: Mrs. Phillips
Seconded: Mr. Qarmout
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

c. Resolution 2018-77 - Release Maintenance Bond - Forest Knoll

Motion: Mr. Chirip
Seconded: Mrs. Raffay
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling			X	

d. Introduction Ordinance 2018-04 - Fixing Salary Ranges for Officers and Employees of the Township of Green

Mrs. Phillips motioned to introduce the Ordinance and move to Public Hearing on April 16, 2018

Seconded: Mr. Chirip

Discussion: Mr. Qarmout asked if there are any changes from 2017. Mr. Zschack noted the changes.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

MATTERS FROM THE GOVERNING BODY:

Mrs. Phillips asked for an update on the draft resolution for BPU. Mr. Zschack is currently working on the resolution. Mrs. Phillips inquired about the generator. Mr. Zschack stated the generator is fixed and working properly.

Mr. Chirip suggested the Committee consider a resolution recognizing Mrs. Phoebe Shotwell. Mr. Chirip attended a recent Green Township Board of Education meeting to get a better understanding of the budget. The BOE will make a presentation and introduce the school budget on April 25, 2018.

Mayor Conkling stated that he had asked the OEM to keep track of hours during the recent storms. The Committee will discuss in the future an additional stipend for the OEM.

There will be a NJ State Board of Public Utilities public hearing on Thursday, April 5, 2018, in Byram. Mayor Conkling stated that he and Mr. Zschack met with Jackie Espinoza and John Anderson, Executive Vice President of Internal Affairs

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at JCP&L. Mayor Conkling noted the biggest problem during extensive power outages is communications. JCP&L reviewed a list of priorities of what their focus is (opening roads and critical facilities such as schools). The expected timeline is approximately 4-5 days minimum before power restoration in major power outages. Assessment, set up for all the workers. Chain of events educating the residents will be included in an upcoming issue of the Green Grapevine.

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following:

Student Government Day will be held on April 16th. We encourage all Township Committee members to attend during the day. Approximately 25 students will be returning at night to take part in the meeting.

Clean Communities Day is scheduled Saturday, April 21, 2018 (Rain date April 28th).

It is almost time again for local government officers to fill out the annual Financial Disclosure Statements. Once Local Finance Notice 2018-12 is issued we will forward to all officers that need to file. The current filing deadline is April 30, 2018.

The Clerk's office received one petition for the June primary election for Township Committee member from Dan Conkling. Four petitions were received for Republican County Committee, two each from district one and three.

A Public Event Notification form was received from Morales Friesian's Non-Profit Group for an event to be held on Larry Freeborn's newly improved Decker Pond Road property. The event being described as a "Festival and Jaripeo" is scheduled for May 27, 2018, from 10:00 a.m. until 10:00 p.m. Estimated number of guests is 1,000. Mr. Edgar Morales was in the audience and addressed questions of the Committee members. Mayor Conkling noted that this is only a notification provided to the Township Committee, State Police, First Aid Squad, Fire Department and OEM. The applicant will be responsible for obtaining food handling and alcoholic beverage licenses if applicable.

(Translator) Ms. Rodriguez, 944 Liberty Street, Belvidere, NJ
Mr. Edgar Morales, 5600 Liberty Road, Midland, VA

The Committee thanked the representatives for attending the meeting.

MATTERS FROM THE TOWNSHIP ATTORNEY: No matters for discussion.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Not in attendance

PUBLIC COMMENTS AND/OR QUESTIONS:

Mrs. Josephine Fracasso, 111 Hibler Road, commented that she thought the OEM position was a volunteer position. Mayor Conkling confirmed the OEM is a paid position.

EXECUTIVE SESSION: None

ADJOURNMENT:

Mr. Chirip motioned to adjourn at 7:33 p.m.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC, Township Clerk

Date Approved: April 16, 2018

RESOLUTION 2018-72
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED that the Township Committee of the Township of Green approves the following activities for the spring and summer 2018 seasons as well as seasonal expenses and registration fees:

ACTIVITY	REGISTRATION FEE	SEASONAL EXPENSES
Spring Community Yard Sale	\$5.00	Not to exceed \$100.00
Cookbook	No more than \$10	Not to exceed \$2,000
Summer Kick Off BBQ	\$10 for adults 12 and older \$5 for children 5-11 Free for children 4 and under	Not to exceed \$1,200
Miss Green Scholarship Contest	Free	Not to exceed \$1,300
EverGreen Summer Series and Family Fun Nights	Free	Not to exceed \$3,000 including \$1,200 salary for director/coordinator
Green Township Day	Free	Not to exceed \$3,250

DATED: April 2, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 2, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO
Kim Mantz, Recreation Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

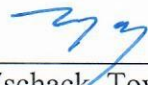
RESOLUTION 2018-73
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

REFUND FEE FOR CERTIFIED COPIES

BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize a refund for two certified copies in the amount of \$20.00 to Kaitlyn Grimes.

DATED: April 2, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 2, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

RESOLUTION 2018-74
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF TAXES:
FOR TOTALLY DISABLED VETERAN, BLOCK 12, LOT 40

WHEREAS, Lydia E. Ortiz, who resides at and is the assessed owner of certain real estate in the Township of Green, County of Sussex, State of New Jersey known as Block 12, Lot 40 located at 26 Fox Hollow Way was declared a 100% permanent and totally disabled veteran; and

WHEREAS, Lydia E. Ortiz has applied for and been granted the status of Totally Disabled Veteran by the United States Veteran's Administration as of September 1, 2017; and

WHEREAS, the Green Township Tax Assessor received the application on March 12, 2018, and has confirmed Lydia E. Ortiz is qualified to receive said exemption; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.30, any such disabled veteran is entitled to tax exempt status for their home; and

WHEREAS, per Township of Green Ordinance 2018-02:

2-64 100% Disabled Veterans Tax Refund.

For a veteran, or his or her surviving spouse or domestic partner, entitled to exemption under N.J.S.A. 54:4-3.30, after a formal written request for retroactive refund of property taxes, submitted to the Township Tax Assessor with all required documentation, including the Total Disability Termination Letter issued by the United States Department of Veterans Affairs, the Township Committee, by appropriate resolution, shall refund taxes previously paid only for the calendar year in which the claim of the veteran, or his or her surviving spouse or domestic partner was submitted to the Township Tax Assessor. No further or additional refund of taxes shall be permitted, regardless of the date of the disability of the veteran as determined by the United States Department of Veterans Affairs.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the property known as 26 Fox Hollow Way, Block 12 Lot 40 is hereby exempt from taxation since the property owner, Lydia E. Ortiz, is a 100% totally and permanently disabled veteran, and any property taxes on said property paid after January 1, 2018, (totaling \$3,482.87) shall be refunded.

DATED: March 19, 2018

Resolution 2018-74
Township Committee – Township of Green
County of Sussex, State of NJ

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 19, 2018.



Mark Zschack, Township Clerk

cc: Karen Ferrone, Tax Collector
Linda Padula, CFO
Penny Holenstein, Tax Assessor

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

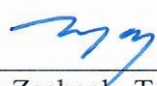
RESOLUTION 2018-75
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (03/01/2018 to 03/28/2018)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 03/01/2018 to 03/28/2018 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 2, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 2, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/02/2018 For bills from 03/01/2018 to 03/28/2018

Check#	Vendor	Description	Payment	Check Total
7799	528 - Allied Oil Company, LLC	PO 13184 Gasoline Delivery	508.38	
		PO 13212 Diesel fuel	1,927.46	2,435.84
7800	83 - American Wear, Inc.	PO 13273 Uniform Cleaning for February 2018	238.00	238.00
7801	373 - Anchor Rubber Stamp	PO 13242 Stamp for Mayor Daniel Conkling	28.50	28.50
7802	33 - AT&T	PO 13262 Long Distance Bill February 2018	60.31	60.31
7803	498 - Blue Ridge Lumber Co., Inc.	PO 13131 Hardware Supplies	260.44	260.44
7804	1908 - Brady & Correale, LLP	PO 13288 Legal Services-Stagnari	937.50	937.50
7805	1895 - Campbell Supply Company of Sussex Co	PO 13133 Repairs, Parts & Smoke Testing	37.14	37.14
7806	1228 - Chelbus Cleaning Co., Inc.	PO 13087 Cleaning Service	215.00	215.00
7807	1600 - Chemung Supply Corporation	PO 12899 Plow Supplies	1,207.65	
		PO 13280 Guard Rail ends	196.00	1,403.65
7808	878 - Cliffside Body Corp	PO 13134 Snow removal equipment	4,578.90	4,578.90
7809	1763 - Colleen McLean	PO 13296 Various Items for Egg Hunt/Ms. Gree	187.48	187.48
7810	1599 - Dover Brake & Clutch Co., Inc.	PO 13136 Truck Parts	402.69	402.69
7811	158 - Ferraioli, Wielkottz, Cercullo Cuva	PO 13277 Professional Services - New FAST sy	960.00	960.00
7812	1380 - Garden State Labs Inc.	PO 13264 Water Test MB	60.00	60.00
7813	120 - Harold E. Pellow & Associates, Inc.	PO 13006 2017 Tax Maps	1,500.90	
		PO 13297 2018 Municipal Storm Water Permit	24.68	
		PO 13307 Engineering Fees	65.00	
		PO 13310 Water System & Twp Engineering	1,403.20	2,993.78
7814	1443 - Harter Equipment, Inc	PO 13253 Loader Parts	314.73	314.73
7815	188 - Home Depot Credit Services	PO 13139 Supplies	292.42	
		PO 13240 Supplies	283.55	575.97
7816	108 - Honeywell Inc.	PO 13076 2018 Mechanical Maint.	1,470.25	1,470.25
7817	190 - JCP&L	PO 13289 Street Lighting March	42.79	42.79
7818	1941 - Kaitlyn Grimes	PO 13308 Refund for certified copies	20.00	20.00
7819	1632 - Laddey, Clark & Ryan LLP	PO 13282 Legal Services - February	2,750.00	
		PO 13282 Legal Services - February	34.00	2,784.00
7820	1870 - Mark Zschack	PO 13278 Mileage 11/13/17-3/12/18	306.02	306.02
7821	1769 - Mattar's at Panther Valley Golf & C	PO 13069 2017 Thank You Party	39.00	39.00
7822	1924 - Modern Group LTD	PO 12997 DPW Chipper - Brush Bandit	22,000.00	
		PO 12997 DPW Chipper - Brush Bandit	21,812.20	43,812.20
7823	109 - Montague Tool & Supply Co, Inc.	PO 13143 Janitorial Supplies & Small Tools	101.11	101.11
7824	1587 - Mountainwood Spring Water LLC	PO 13271 Water Delivery	47.25	47.25
7825	90 - New Jersey Herald, Inc.	PO 13272 Legal Ads	53.70	
		PO 13283 Legal Ads	39.30	
		PO 13299 Legal Ads	87.06	180.06
7826	1403 - DCRP	PO 13092 Employer Group Life/Long Term Disab	9.84	9.84
7827	98 - NJ-Dept of Health and Senior Svs	PO 13220 Dog License fees	216.60	216.60
7828	50 - NJAPZA	PO 13094 Membership for 2018 - Mantz	100.00	100.00
7829	931 - Office Business Systems, Inc	PO 13258 Maintenance Contract - FTR Reporter	1,586.00	1,586.00
7830	165 - Oriental Trading Co.	PO 13276 Easter Egg Hunt	87.95	87.95
7831	418 - R & L Data Centers	PO 13261 Payroll Services	236.68	236.68
7832	1225 - Rutgers, The State University	PO 13226 Public Works Class - Zschack	1,290.00	1,290.00
7833	1489 - Safelite	PO 13281 Windshield repair - Truck #4	287.94	287.94
7834	1918 - SCEDP, Inc.	PO 13257 SCEDP Investor - Res. 2018-54	200.00	200.00
7835	842 - Seeley Brothers	PO 13260 Flags	212.00	212.00
7836	866 - Space Farms, Inc	PO 13263 Deer Removal	93.00	93.00
7837	123 - Staples Advantage	PO 13275 Printing	23.57	23.57
7838	94 - Suburban Consulting Engineers, Inc.	PO 12407 Survey & mapping for Rt 517 and Sce	2,140.00	
		PO 13091 Soil Erosion 2017	541.40	
		PO 13266 2017 RTRC Plan & Level 2 Assessme	10.85	2,692.25
7839	624 - Suburban Propane	PO 13125 Propane Delivery	2,291.18	2,291.18
7840	270 - Sussex County Assessor's Assoc.	PO 13234 Membership Dues	175.00	175.00
7841	114 - Sussex County MUA	PO 13168 Municipal/Household Waste	8,039.04	8,039.04
7842	1041 - Tony Sanchez Ltd.	PO 13155 Truck Parts	77.49	77.49
7843	1703 - Town of Newton	PO 13195 Municipal Court - Shared Services	10,404.00	10,404.00
7844	34 - Verizon	PO 13309 March Phone Bill 2018	812.91	812.91
7845	1158 - W.B. Mason Co. Inc.	PO 13274 March Supplies 2018	312.76	312.76
7846	1774 - Waste Management of New Jersey	PO 13225 2018 Waste & Recycling Collection	14,116.00	14,116.00
7847	75 - Weldon Quarry Co., LLC	PO 13160 Asphalt & Cold Patch	439.25	439.25

TOTAL

108,196.07

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/02/2018 For bills from 03/01/2018 to 03/28/2018

Check#	Vendor	Description	Payment	Check Total
Total to be paid from Fund 01 CURRENT FUND		86,133.27		
Total to be paid from Fund 02 FEDERAL & STATE GRANTS		21,812.20		
Total to be paid from Fund 12 ANIMAL FUND		216.60		
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND		34.00		

		108,196.07		

Checks Previously Disbursed

9999	Payroll Account	PO# 13290	PERS Annual Employer Contribution	80,504.49	3/22/2018
7798	Treasurer, State of NJ	PO# 13265	Life Hazard inspections	1,188.00	3/20/2018
7797	Verizon Wireless	PO# 13213	Cell Phone-OEM 2018	96.74	3/15/2018
7796	Suburban Propane	PO# 13125	Propane Delivery	3,611.64	3/15/2018
7795	PenTeleData	PO# 13210	Internet Service for MB	99.95	3/15/2018
7794	JCP&L	PO# 13269	February Electric Bill 2018	1,576.36	3/15/2018
7793	AT&T	PO# 13262	Long Distance Bill February 2018	61.18	3/15/2018
7792	Allied Oil Company, LLC	PO# 13212	Diesel fuel	1,799.84	3/15/2018
9999	Payroll Account		3/15/2018	34,443.98	3/15/2018
9999	Chase NYC ABA021000021	PO# 13270	Bond Interest	22,827.51	3/15/2018
7799	Green Twp Board of Education	PO# 13070	School Tax	765,687.33	3/01/2018
9999	State of NJ Div of Pensions/Benefit	PO# 13096	Retiree - Health Insurance	9,500.19	3/15/2018
9999	State of NJ-Division of Pensions	PO# 13097	Active employee Health Insurance	14,580.30	3/15/2018
9999	Treasurer, State of NJ/2003	PO# 13216	NJDEP Loan-Lk Tranquility Dam	19,279.23	3/08/2018
9999	Treasurer, State of NJ/2003	PO# 13215	NJDEP Loan-Lk Tranquility Dam	13,742.35	3/08/2018

				968,999.09	

Total paid from Fund 01 CURRENT FUND 968,999.09

968,999.09**Total for this Bills List: 1,077,195.16**

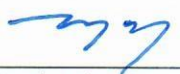
RESOLUTION 2018-76
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (03/01/2018 to 03/28/2018)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 03/01/2018 to 03/28/2018 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 2, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 2, 2018.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mr. Conkling			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Sussex Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 04/02/2018 For bills from 03/01/2018 to 03/28/2018

Check#	Vendor	Description	Payment	Check Total
7352	1937 - Harold E. Pellow & Associates, Inc.	PO 13301 LU1605 NJ Conf of Seventh-day Adven	780.00	
		PO 13302 LU1702 Pittenger	296.10	
		PO 13303 LU1709 NJ Conf of Seventh-day Adven	359.90	
		PO 13304 PB1305 Crossed Keys	928.05	2,364.05
7353	1877 - J. Caldwell & Associates	PO 13305 PB1305 Crossed Keys	240.00	
		PO 13306 LU1702 Pittenger	240.00	480.00
TOTAL				2,844.05

Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST

2,844.05

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2,844.05

Checks Previously Disbursed

7351	Forest Knoll, LLC	PO# 13267 DW1502 & Bond 4062 Release	1,523.00	3/22/2018

				1,523.00

Total paid from Fund 14 DEVELOPERS ESCROW TRUST

1,523.00

1,523.00

Total for this Bills List: 4,367.05

RESOLUTION 2018-77
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, the attached request has been received for the release of a bond/escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond/escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow/bond fund:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
79	1	Forest Knoll – Phase II –Maintenance Bond PAPER BOND – Merrill Lynch	\$185,844.00

DATED: April 2, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 2, 2018.



Mark Zschack, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling					√	

ORDINANCE NO. 2018-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX
AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2018, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Member, Township Committee	\$ 0.	2,000.
Mayor, Township Committee	0.	2,500.
Municipal Clerk/Registrar	45,000.	100,000.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	50,000.
Receptionist	7,500.	35,000.
Clerk/Typist	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	85,000.
Tax Assessor	25,000.	50,000.
Certified Property Lists (Tax Assessor)	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	45,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	85,000.
Airport Manager	5,000.	7,500.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000	20,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MIN. PER HR	MAX. PER HR
Supervisor Roads	\$ 15.00	\$ 50.00
Road Foreman	12.00	40.00
Senior Road Repairer	12.00	35.00
Road Repairer	N.J. Min. Wage	35.00
Laborer	N.J. Min. Wage	25.00
Mechanic/Road Repairer	12.00	40.00
Park Attendant	30.00	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	25.00

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POSITION	MIN. PER HR	MAX. PER HR
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	10.00	35.00
Seasonal/Road Repairer	10.00	30.00
Seasonal/Truck Driver	10.00	30.00
Recreation Director	N.J. Min. Wage	25.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Grant Administrator (stipend)	500	3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with Township Committee approval)	.00	250.
Deputy Emergency Management Coordinator (stipend)	.00	1000.
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Animal License Coordinator (stipend)	1,000.	1,500.
Alternate Deputy Registrar (stipend)	500.	1,000.
Clean Communities Coordinator (stipend)	500.	1,000.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

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Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, Township Clerk

Daniel Conkling, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mr. Conkling			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mrs. Phillips						
Mr. Qarmout						
Mrs. Raffay						
Mr. Conkling						

INTRODUCED: April 2, 2018
ADVERTISED INTRODUCTION:
PUBLIC HEARING: April 16, 2018

ADOPTED:
ADVERTISED ADOPTION: